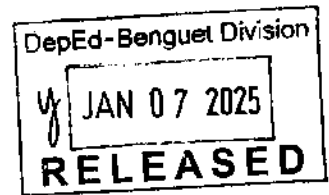




Republic of the Philippines  
**Department of Education**  
**Schools Division of Benguet**



January 3, 2025

**DIVISION MEMORANDUM**

No. 04, S. 2025

**2<sup>nd</sup> BENGUET PROVINCIAL FEDERATED PARENTS TEACHERS ASSOCIATION (FPTA) MEETING**

**TO:** Chief Education Supervisors, CID, and SGOD  
 Public Schools District Supervisors, Coordinating Principals  
 Public Elementary and Secondary School Heads  
 School Stakeholders and All Others Concerned

1. The Schools Division of Benguet shall conduct the 2<sup>nd</sup> Provincial Federated Parents Teachers Association (FPTA) Meeting in preparation for the upcoming CARAA Meet, which is scheduled for February 23-28, 2025 at the Adivay Hall of SDO Benguet **on January 9, 2024. The meeting shall commence at 8:00 AM.**

2. Participants in this activity are the following:


OIC-SDS/ASDS	1
Resource Speaker (CRSHS)	1
Chiefs	2
EPS SGOD	1
PSDS	14
Municipal Federated PTA	14
SMN	2
<b>TOTAL</b>	<b>35</b>

3. The Agendas are as follows:

1	2025 CARAA Meet Preparation
2	Roles and responsibilities of FPTA in the event
3	Interfacing for the resourcing proposal to support CARAA Meet 2025
4	Planning for logistical and volunteer support, PTA issues and concerns generated from the field, and other matters

4. Lunch, morning, and afternoon snacks shall be served and charged to partnership funds while other expenses incurred by the PSDSs/District Heads relative to this activity shall be charged to available local funds subject to the accounting rules and regulations.

5. Immediate compliance with and disseminating this memorandum to all concerned is directed.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 Director IV/Regional Director and  
 Concurrent Officer-In-Charge  
 Office of the Schools Division Superintendent



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